



Outdoor Education at Highland Lakes Camp and Conference Center has been a vital part of the ministry for over 20 years. We believe the outdoor learning experience provides the opportunity to develop knowledge and skills that add value to the student's lives both in and out of the classroom. We provide both secular education and Christian education opportunities to schools and community groups who attend our program.

**Purpose** - To provide curriculum and facilitation for outdoor experiences that support educational objectives, classroom curriculum, and extends the opportunity for academic, social, and emotional growth to more than 3,000 students each year and growing. The opportunity to foster growth in communication, leadership, and problem solving skills is a part of every outdoor education program offered at Highland Lakes Camp

### **Essential Duties and Responsibilities**

Create and implement a comprehensive outdoor education program.

Oversee and participate in instruction and facilitation of outdoor education and or day camp courses

Write and make curriculum adjustments (as needed) to comply with the 5th Grade Texas Assessment of Knowledge and Skills (TAKS) standards.

Establish contracts with groups and potential groups who may participate in outdoor education

Compile and maintain necessary records for participating students and staff or sponsors.

Seek and maintain effective communication between the camp, school districts, and community groups for the purpose of collaborative planning

### **Qualifications**

Christian

Degree in Education preferred.

Experience in outdoor adventure education or related fields.

Communication skills to work effectively with professional staff and parents.

Willingness to be certified in areas such as lifeguarding, archery, challenge course etc.

Ability to problem solve, schedule daily activities, model good communication skills, and work with schools and families to meet student's individual needs.

Willing to live at Highland Lakes Camp and Conference Center

## **Physical Condition**

Good overall health is necessary.

Some lifting may be required.

Be able to work outdoors in a variety of weather conditions including summer heat.

## **Other Benefits:**

You will be eligible for benefit plans available to Highland Lakes Camp and Conference Center regular full-time employees, in accordance with the terms and conditions of these benefit plans, including:

- **Housing:** House is provided, plus water and electricity.
- **Health insurance:** Per the Employee Handbook, Medical, Dental, Long Term Disability, Group Term Life, and AD&D are 100% covered for the employee. Medical and Dental coverage is also provided for the employee's family. Insurance benefits are effective upon hire date.
- **Retirement:** Per the Employee Handbook, tiered employer contribution begins after 90 days of employment is completed.
- **Leave:** Vacation, Sick, Personal Days, and company Holidays are provided per the Employee Handbook. Leave benefits are effective upon hire date.
- **Other:** Christmas bonus

**For more information contact the Executive Director Norman Flowers at 512.264.1777 or send your resume to [norman@hlccc.org](mailto:norman@hlccc.org).**